

CAREER OPPORTUNITIES

Internal candidates interested in a position may obtain a Job Opportunity Application from the Receptionist at the HRC or Heritage House.

HEALTH AND REHABILITATION CENTER

Job Title	Schedule	Description	Posting/Date
RN/LPN Position D02, D04, D05, D06	Full-Time 7a-7p 3 days per week that includes EOW	Must have current RN/LPN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1920 05/12/2023
RN/LPN Position PT1	Part-Time 7p-11p Monday, Wednesday, Friday & EOW	Must have current RN/LPN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1832 12/15/2022
LPN Position PT2	Part-Time 7p-11p Monday, Wednesday, Friday & EOW	Must have current LPN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1911 04/28/2023
RN/LPN Position PT3	Part-Time 7p-11p Wednesday, Friday & EOW	Must have current RN/LPN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1927 5/22/2023
RN Position PT5	Part-Time 7p-11p Tuesday, Thursday & EOW	Must have current RN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1903 04/13/2023
RN Position N13	Full-Time 7p-7a 3 days per week that includes EOW	Must have current RN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1890 03/24/2023
RN/LPN	PRN Variable Days/Hours	Must have current RN/LPN licensure with the state of SC. Utilize professional nursing knowledge and skills. Ensure safe implementation of basic therapeutic & rehabilitative nursing care of assigned residents.	1805 10/21/2022
CNA Position 02, 05, 06, 10, 17, 20, 22, 23	Full-Time, 7a-7p 3 days per week that includes EOW	Current CNA certification with the state of SC; Contributes to the basic care activities for the personal needs & comfort of the residents; Responsible for assisting residents with activities of daily living & performing nursing tasks delegated by licensed nursing staff.	1929 05/26/2023
CNA Position 24, 29, 34	Full-Time 7p-7a 3 days per week that includes EOW	Current CNA certification with the state of SC; Contributes to the basic care activities for the personal needs & comfort of the residents; Responsible for assisting residents with activities of daily living & performing nursing tasks delegated by licensed nursing staff.	1922 05/12/2023
Culinary Aide	Part-Time 10:45a - 7:15p Variable Days	Performs diversified kitchen activities & dining room duties to assure all residents & guests receive a nutritious & savory meal on schedule. Must be able to stand for one-two hour periods to prepare & serve food. Must be able to lift up to 25 lbs. Must maintain a professional & courteous attitude towards residents & staff. Six months related institutional or restaurant kitchen experience preferred.	1930 05/26/2023

ASSISTED LIVING

Job Title	Schedule	Description	Posting/Date
CNA Position 18, 20, 22, 23	Full-Time 7p-7a Variable Days	Current CNA certification with the state of SC; Contributes to the basic care activities for the personal needs and comfort of the residents; Responsible for assisting residents with activities of daily living, performing nursing tasks delegated by licensed nursing staff & caring for resident's pets when assigned.	1928 05/23/2023

HOME HEALTH

Job Title	Schedule	Description	Posting/Date
Home Based Caregiver	Part-Time Variable Hours 10p-8a	Contributes to the basic care activities for the personal needs and comfort of the residents; Responsible for assisting residents with activities of daily living, performing tasks delegated by licensed nursing staff & caring for resident's pets when assigned.	1918 05/09/2023

INDEPENDENT LIVING

Job Title	Schedule	Description	Posting/Date
Marketing Counselor	Full-Time 8:30a-5p Variable Days/Hours	Communicates programs, residential offerings and services to prospective families and residents in order to maintain occupancy/reservation targets in existing and planned facilities. Business/Marketing degree or 3-4 years related marketing or sales experience. Excellent verbal and written communication, interpersonal and planning skills; organizational, time management and computer skills. Must have valid SC drivers' license and personal transportation.	1926 05/23/2023
Maintenance Technician	Full-Time Variable Days/Hours	Performs maintenance duties in the area of general repair, maintenance that involves one or more trades such as painting, carpentry, electricity, heating, venting and air conditioning (HVAC) and plumbing. Must be able to lift 100 pounds, climb ladders, crawl under homes and work on roofs. Associates degree in maintenance or related field or high school diploma with over five years related experience. Ability to perform tasks and make decisions with minimal supervision.	1931 05/26/2023
Wellness Coordinator	Part-Time Monday-Friday Variable Hours	The Wellness Coordinator is responsible for developing fitness, activity & programs specifically designed for active, older adults. The position will increase the resident's overall wellbeing including increased mobility, range of motion, strength, and knowledge about fitness. Bachelor's Degree in Physical Education, Exercise Science or equivalent is required. Personal training certification or equivalent and group fitness certification with the first year of employment is required.	1905 04/13/2023
Groundskeeper	Full-Time 7a-3:30p Monday-Friday	Maintains lawns, trees, shrubs and interior and exterior plantings to create a visually stimulating campus environment for residents. Performs routine maintenance on gardening and grounds equipment to assure the availability of necessary tools. Must be able to lift 100 lbs. Must be able to walk and stand for 1-2 continuous hours. Must have valid SC drivers' license.	1852 01/25/2023
Cook	Full-Time & PRN Variable Days/Hours	Performs diversified baking activities and dining room duties to ensure all residents and guests receive a nutritious and savory meal on schedule. Handles food baking duties as directed. Previous institutional or restaurant baking experience is preferred.	1914 04/28/2023
Server	Part-Time & PRN Variable Days/Hours	Performs diversified kitchen activities and dining room duties to ensure nutritious and savory meals.	1919 05/09/2023
Steward	PRN Variable Days/Hours	Performs dishwashing activities; must be able to stand one-two hour periods, lift up to 25 pounds; six months related experience preferred.	1915 04/28/2023

Don't forget to utilize our Employee Referral Program!

Per policy 800.18, Employee Referral Form must be completed and approved prior to the referred employee being hired